

**TACOMA FALL RV SHOW®
October 3 – 6, 2019
Tacoma Dome**

Dear Exhibitor,

Trade Show Supply House is pleased to have been selected as the official contractor for the Tacoma Fall RV Show® in Tacoma, Washington. We are available to assist you with any decorating, freight, labor, porter service, or graphics needs you may have and to help make your participation in this event a success.

Show Management is providing the following for each booth space in the Exhibit Halls:

Booth Size:	10' X 10' or Bulk Space
Package to include:	One 8' High Backwall, Two 3' High Siderails, One 7"x44" ID sign and One 500 watt electrical outlet.
Drape Colors:	Red and White with Red siderails Bulk Spaces do not receive drape
Aisle Carpet:	6' wide red carpet

Please order early to take advantage of the pre-order discount. Ordering early not only saves you money, but it ensures that you will receive the color and items of your choice. Also, by ordering in advance you avoid the possibility of waiting in line at show-site to place your order.

To qualify for the 20% "Pre-Order" discount, full payment must be received on or before:

September 20, 2019

**Please note: All orders must be pre-paid as Trade Show Supply House does not invoice.
Payment is required for all services PRIOR to delivery.**

Again, we are pleased to be able to offer our assistance and look forward to working with you to make your participation in this event a success.

Sincerely,

Trade Show Supply House, Inc

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P.O. Box 1536 Brush Prairie, WA 98606
Phone: (360) 624-4498 Fax: (360) 576-9224
tradeshowsupplyhouse@comcast.net

RENTAL ORDER FORM EXCLUSIVELY FOR: TACOMA FALL RV SHOW®

October 3 – 6, 2019

TERMS:

ALL ORDERS RECEIVED BY: **September 20, 2019** WILL BE GIVEN A 20% DISCOUNT TO BE CALCULATED AT THE BOTTOM OF THIS ORDER FORM. **ALL ORDERS MUST BE ACCOMPANIED WITH PAYMENT IN FULL.** *ALL EQUIPMENT IS ON A RENTAL BASIS ONLY, WHICH INCLUDES DELIVERY TO AND PICK UP FROM BOOTH.

Qty	Description	Amount	Qty	Description	Amount
	4' BARE TABLE	\$30.00		4' SKIRTED TABLE	\$50.00
	6' BARE TABLE	\$40.00		6' SKIRTED TABLE	\$60.00
	8' BARE TABLE	\$50.00		8' SKIRTED TABLE	\$70.00
	4' BARE COUNTER HEIGHT (42") TABLE	\$40.00		4' SKIRTED 42"H TABLE	\$60.00
	6' BARE COUNTER HEIGHT (42") TABLE	\$50.00		6' SKIRTED 42"H TABLE	\$70.00
	8' BARE COUNTER HEIGHT (42") TABLE	\$60.00		8' SKIRTED 42"H TABLE	\$80.00
	▲ *BARE TABLES ARE TOPPED W/ VINYL			SKIRTING ONLY	\$30.00

*TABLES ARE 30" WIDE

Qty	Description	Amount	Qty	Description	Amount
	9' X 10' Booth Carpet	\$80.00		FOLDING CHAIR	\$10.00
	9' X 20' Booth Carpet	\$160.00		PADDED SIDE CHAIR	\$30.00
	9' X 30' Booth Carpet	\$240.00		BARSTOOL	\$40.00
	9' X 40' Booth Carpet	\$320.00		WASTEBASKET	\$10.00
	CARPET PAD – PER SQ. FOOT	.60		EASEL	\$15.00
	Booth Vacuum- PER 10' BOOTH SPACE	\$15.00		6' WIDE CARPET LN/FT	\$ 3.00

*Please Note: Pre-Order Discount does not apply to Booth Vacuum

	8' UPRIGHT OR 3' UPRIGHT	\$6.00 EA	SUBTOTAL		\$
	FULL OR HALF BASE	\$6.00 EA	-20% Pre-Order(By 9/20)		\$
	6', 8', 10', EXTENSION	\$6.00 EA	Pre-Order SUBTOTAL		\$
	TELEPOLE W/BASE	\$24.00			
	8' MASKING DRAPE – PER LN FT	\$6.00	x 10.2% Tax		\$
	3' MASKING DRAPE – PER LN FT	\$3.50	TOTAL		\$

Please Indicate Color Choices Below:

Table Skirt Color _____
(BLUE, WHITE, BLACK, RED, BURGUNDY, GREEN)

Carpet Color _____
(BLUE, RED, BLACK, GREEN, CHARCOAL)

Please call for any Material
Handling or Labor
Services.

(360.624.4498)

Payment Information

CHECK VISA
MASTERCARD

AMERICAN EXPRESS

*Please refer to Payment Form
included in this packet for
payment information,
including sales tax.

COMPANY: _____

BOOTH #: _____

PHONE: _____

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Supply House, Inc.**

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CREDIT CARD CHARGE AUTHORIZATION FORM

EVENT: TACOMA FALL RV SHOW®

October 3 – 6, 2019

<u>Company Name</u>	<u>Booth Number</u>
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Charge Authorization

Visa Mastercard American Express

Account Number: _____

Expiration Date: _____

Security Code (last 3 Digits on back of card): _____

TOTAL AMOUNT TO BE CHARGED: _____

Cardholder's Signature

I authorize Trade Show Supply House, Inc. to debit my credit card for the charges listed above and for any additional charges incurred.

Cardholder's Name – *Please Print*

Cardholder's Billing Address **City** **State** **Zip**

Cardholder's Telephone Number

In order to serve you more efficiently, please complete all required information above legibly and double check for accuracy. Please also include ALL PAGES THAT HAVE AN ORDER ON THEM along with this PAYMENT form to insure proper billing. TOTAL OF ALL PAGES MUST BE INCLUDED IF CHARGING TO YOUR CREDIT CARD OR IF PAYING BY CHECK.